Operational Manual

Operational steps involved to Fill Institute’s Registration Form for AY 2019-20
1. Select Academic Year 2019-20
2. Enter user ID
3. Enter Password
4. Enter Captcha
5. Click to Login in to NSP profile
Click on OK to get the Registration Form to be filled online.
1. Click to select scanned copy of Valid ID Proof in PDF or JPEG format upto 200KB from your local computer

2. Click to Upload selected scanned copy of Valid ID Proof
Fill all the informations carefully.

Before finally submitting the form it is mandatory to save the entered information by clicking on Save Form button.

After final submission of the information, an unique Form Reference ID will be generated and form will be electronically transferred to concerned District Nodal Officer.
Click on OK to finally submit Registration Form. An OTP will be sent to Institute Nodal Officer’s Mobile provided at Point No13 of online form.
Now Enter OTP and Click on Confirm OTP button. Your Form will be successfully submitted.
Form Reference ID generated after successful submission
Registration Form generated by the NSP2.0. Take printout of this form and submit dully signed and stamped form to the District Nodal Officer.